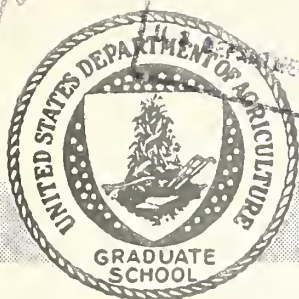


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# Newsletter

## GRADUATE SCHOOL ★ USDA

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### REGULATIONS GOVERNING GRADUATE SCHOOL ARE REVISED

Revised regulations governing the Graduate School of the Department of Agriculture were contained in a promulgation issued by Secretary of Agriculture Anderson on February 21, 1947. It cites the authorities on which the GS is based, sets forth the objectives of the GS, continues the General Administration Board and outlines its functions as well as those of the Director, and contains related material.

Secretary Anderson stated that the GS shall continue "...to develop and administer activities directed to the improvement of the service and the increasing of employee usefulness, enlarging and improving services rendered by the Department and Government by affording opportunity to those who wish to fit themselves for greater usefulness through additional training and increased knowledge". By defining the GS responsibility in more detail, he stated that "..... such activities shall include, but shall not be necessarily limited to, organizing, coordinating or administering, or rendering assistance therein, in cooperation with the several bureaus of the Department, and where appropriate other departments and agencies: "graduate education"; "educational and experience opportunities in those.....areas in which the Department and Government have unique facilities and resources"; "co-operative programs with land-grant and other institutions"; "programs involving USDA

employees and other institutions"; "co-operative educational programs, on behalf of USDA, with other departments and agencies"; "opportunities for professional and other employees to keep abreast of latest technical developments"; and cultural, creative and leisure time opportunities".

Also effective February 21, 1947 was a statement of "General Policies, Rules and Procedures Governing the Graduate School of the Department of Agriculture" adopted by the General Administration Board.

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### EXTENSION SERVICE WORKSHOP

Director M. L. Wilson reports that the 31 persons who came to Washington to participate in the course on "Basic Evaluation Adapted to Extension Teaching" requested that a similar course be offered each year. The Workshop was held from February 24 to March 7.

The Workshop was designed to give state and national leaders further training in planning studies, interviewing, sampling, selection and construction of measuring devices, tabulation, interpretation and presentation of data. The Workshop was directed by Dr. Gladys Gallup and Mrs. Laurel Sabrosky of Extension's Division of Field Studies and Training. Teaching staff also included Drs. Brunner, Polson and Tyler of Columbia, Cornell and Chicago, respectively.

## PERSON AND SMITH HEAD SPECIAL COMMITTEES

Under Harlow S. Person (REA) a Committee on General Administration has been appointed in the Department of Public Administration, to determine what it considers to be the most effective form of organization for a department of public administration. The group will include as factors in its study the problems of "generalist" vs "specialist" training, relationships between government and private management, etc. Among committee members are E. W. Loveridge (FS); John J. Corson (Washington Post); John M. Carmody (formerly U. S. Maritime Commission); Henry F. Dennison (Dennison Mfg.Co.); Arthur S. Flemming (CSC); John M. Gaus (Wisconsin); Joseph Harris (California); and Leonard D. White (University of Chicago). Dr. Person has an interesting plan to utilize effectively the talents and time of a committee with such broad geographic distribution. The department feels the committee's work will have significance not only for GS but for schools of public administration, and for management generally.

Raymond C. Smith (BAE) is chairman of a Committee on Organization and Economics of Health and Medical Services, in the Department of Social Sciences, charged with looking into and recommending steps GS should take to develop a program in this field. Many sources have suggested GS set up a course program to equip persons, now in or preparing to enter this field, with information and techniques. It has been stressed also that such a pioneer program could also aid universities interested in providing educational opportunities, would serve as a source of needed materials, etc. Serving with Dr. Smith are Elin Anderson (Ext.); Nelson Cruikshank (AFL); Franz Goldman (Yale); Margaret Klein (SSB); R. C. McNamara (BAE); M. I. Roemer (USPHS); and Mark V. Ziegler (FHA).

## STUDENT QUESTIONNAIRE

A sample of 800 resulted from the January questionnaire distributed to test student reaction to efficacy of course content, methods, course description, etc. Departmental and associated committees have put results to good use in adjusting course descriptions and sequence, and in general program planning for 1948. Though mechanics of handling the survey insured objectivity, questions were posed so as to

elicit frank comment, and students were asked not to pull punches (and none did). The survey's results were almost embarrassingly affirmative. Despite impression of student allergy towards tests a high percentage asked for more tests. A good proportion stressed need for case applications of principles. Faculty members have found results most helpful. Those who have not seen results on their courses may obtain copies, for review, in person at the Business Office, or by calling Ext. 6337.

## GRADUATE SCHOOL COMMITTEES

In past years the Newsletter tried to keep readers informed on committee meetings and work. This is no longer possible. Committees are too numerous (40-50 of them), their activities too broad, for adequate coverage in these columns. Committee news will be carried, therefore, only when it has unique or overall interest. For example, the column on your left.

Committees are the "backbone" of the GS. Their work makes an interesting study in coordination--too long for treatment here. However, a framework description might not be amiss. The GS residence program, for example, has eight departments. The program of each is developed and supervised by a departmental committee of not more than nine persons appointed to two-year overlapping terms. These committees, appointed by the Board, are responsible to the Director. The larger departments are organized into divisions under divisional committees which report to departmental committees. Where size requires, divisions are further sub-divided, with special fields under other subject matter committees. There are a good many other committees whose concern is not subject matter. But the above represents the bulk of such groups.

The Graduate School Council, composed of the eight department chairmen and the Director, concerns itself with matters common to all departments. Mary E. Tice, GS Business Office, functions as a clearing house on committee meetings and records. For information on committees call her on Ext.6337.

The Newsletter is issued at intervals for information of faculty, committees and others interested. Address all inquiries to Frank Scanlin, Room 1031 (Ext. 4419).